

## Sample Infofinder le Email Notification for Staff

In July 2015, our District purchased Routefinder Pro Routing software which has been fully implemented and is being used for managing our bus routes and student information! Also, an additional product called Infofinder *le* was purchased so our staff can access the information from the Internet. Infofinder *le* is a Web-based (Intranet) product that reads our Routefinder *Pro* school and routing data in real-time so school staff throughout the school district can look up student and route information – here's how you can access it!

1. Open your Internet any browser type and go to the following site:

( [www.pampaisd.net](http://www.pampaisd.net) )

This is located on a server in our district that contains the Infofinder *le* software and accesses the data that is maintained in the Transportation department

2. Add this URL to your Favorites so you can quickly access the website in the future.
3. At the login screen, please use your personal Login information:  
User ID: *(insert user login)* and Password: *(insert user password)*



4. Attached is a PDF document ([Infofinder le-Overview-End User.pdf](#)) that will provide you with information on how to use Infofinder *le* so please take time to review it.

If you have any questions regarding navigation on the site, please email **(Name)** at **(Email address)**. If you are having trouble accessing the site or any other technical difficulties, please contact **(Enter Name)** at **(email address.)**