

Pampa ISD Bullying Prevention Plan

Pampa ISD Believes:

- Learning experiences take place in classroom environments where trust, mutual respect, and support exists.
- That our parents and community are valued partners in providing educational opportunities to its youth.
- Each individual is unique and of infinite value; therefore, we embrace and celebrate diversity. We treat every person with dignity, equity, respect, and trust.
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In addition, we will do everything possible, both as individuals and as a campus, to create and preserve this environment through proactive bullying prevention education, and well defined and effective consequences for violations. **Bullying**, as defined in the student/parent handbook, is when a student or group of students engages in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle that may include hazing, threats, taunting, teasing, confinement, assault, demands for money, destruction of property, theft of valued possessions, name calling, rumor spreading, or ostracism.

Under Texas law, “bullying” means: 1) engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and that: has the effect or will have the effect of physically harming a student, damaging a student’s property, or placing a student in reasonable fear of harm to the student’s person or of damage to the student’s property; or, 2) is sufficiently severe, persistent, and pervasive enough that the action or threat creates an intimidating, threatening, or abusive educational environment for a student. The conduct is considered bullying IF that conduct: 1) exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and, 2) interferes with a student’s education or substantially disrupts the operation of a school.

Often, a situation falls into a different category of mis-conduct known as “student-on-student” conflict. This is different from legally defined “bullying” in that it may not meet the definition provided by the Texas Education Code Sections 25 and 37.

Any student, who believes they have been bullied, or who has seen another student being bullied, should report the problem immediately to a teacher or other adult on campus. Furthermore, any Pampa ISD employee or parent who witnesses a bullying incident should report it to a campus administrator or counselor.

For any violation of the Bullying Prevention Plan, the following steps will be taken by the staff at Pampa ISD in sequential order for each violation that occurs. ***Note: It is possible to have more than one step for a student depending on the nature and severity of the behavior.**

Step 1: Reporting The staff member who receives the report will use the **Four- A Response Process** as outlined in the Second Step curriculum manual.

1. **A**ffirm the student's feelings

- "You were right to report/get help from an adult."
- "I'm glad you asked for help with this."

2. **A**sk Questions

- "Tell me more about what happened."
- "Was anyone else aware of what was happening?"
- "Has this happened before?"

3. **A**ssess the student's safety. Determine what the student needs in order to be safe **now**.

4. **A**ct- refer by official referral form to counselor and official reporting.

Meeting with Counselor (separate students)

Step 2: Formal meeting with parents and Counselor and/or Team

Step 3: Referral to Assistant Principal/Principal or other designee

Any further infractions will result in further disciplinary action on the part of administration

Pampa ISD School Bullying Prevention Contract

I, _____, understand that my previous behavior is by definition bullying, and I fully understand the Pampa ISD bullying prevention policy. I have also been made aware of the consequences that will be enforced if my bullying behaviors continue. Therefore, I promise that I will make every effort to keep our school a safe and caring place by stopping my bullying behaviors and following these simple rules.

1. Treat everyone with kindness and respect.
2. Resolve disagreements with other students peacefully.
3. Never tease, hurt, name-call or bully another student.
4. Refuse to join in if I see someone else being bullied.
5. Ask for help from an adult if I am bullied or see someone else being bullied.
6. Practice new, kind behaviors, and ask for help when I don't know how to handle a situation.

Date: _____

Student signature: _____

Parent Signature: _____

Bullying Documentation Form (kept by counselor)

Student Name: _____

Step 1: Reporting staff member: _____ **Date:** _____

Description of violation:

How Addressed:

Step 2: Reporting staff member: _____ **Date:** _____

Description of violation:

How Addressed:

Step 3: Reporting staff member: _____ **Date:** _____

Description of violation:

How Addressed:

Referral to Administrator.

Bullying Complaint Form

NAME _____

ACCUSED NAME (last, first) _____

SCHOOL SITE (where incident occurred) _____

Describe the location where the incident took place:

Time/day of incident:

Description of incident:

List any other witness names and grades:

How did you react to bullying?

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature

Date

Bullying Witness Statement Form

This report **MUST** be completed when there is a witness to an incident of alleged bullying (*for the purpose of this form, bullying encompasses bullying, harassment, and discrimination.*) One form must be completed for each witness. All witness statements that relate to one incident should be attached to the Bullying Complaint Report Form.

WITNESS NAME _____ WITNESS TITLE _____

(ex. Parent, Student, or Teacher)

VICTIM NAME (last, first) _____ ACCUSED NAME (last, first) _____

SCHOOL SITE (where incident occurred) _____

Describe the location/time/day where the incident took place:

Description of incident witnessed:

List any other witness names and grades:

How did person react to bullying?:

I agree that all of the information on this form is accurate and true to the best of my knowledge.

Signature of witness

Date